

# SIDHO-KANHO-BIRSHA UNIVERSITY PURULIA

Administrative Audit Report 2022-2023 of Achhruram Memorial College, Jhalda, Purulia

Audit Conducted by:

Administrative Audit Team Sidho-Kanho-Birsha University Purulia, West Bengal



The Principal, Achhruram Memorial College, Jhalda, Purulia, applied to the Inspector of Colleges of the Sidho-Kanho-Birsha University vide letter No. IC/01/JLD/1329/24 dated 30.05.2024 for conducting an Administrative Audit in the College. Accordingly, by the order of the Honourable Vice Chancellor, the Administrative Audit Team of the Sidho-Kanho-Birsha University, Purulia has conducted the Administrative Audit of the college on 3<sup>rd</sup> July, 2024. The said audit is based on the data and information supplied by the college authority for the period concerned till the date of audit. The item-wise observations and remarks of the Audit Team are given below:

Name of the College

: ACHHRURAM MEMORIAL COLLEGE

2. Postal Address

: JHALDA, PO - Jhalda, Dist - Purulia, PIN - 723202

3. Phone Number

: 6296129585

E-mail Website

ticprincipalamc@gmail.com https://amcollege.ac.in

4. Name of the Principal

: DR. ARUP KANTI KONAR

Mobile Number WhatsApp

: 7001631211 : 7001631211

E-mail .

akkonar@gmail.com

5. Year of establishment of the College

1975

No. of meetings held in the last year: 02 (03/04/2022, 19/04/2022) No. of meetings held in the current year: 04 (28/07/22, 10/09/22,

14/12/22, 22/03/23)

6. Governing Body

No. of meetings held till date: 08 (all the above mentioned meetings and 2 new meeting (22/09/23, 13/01/24) as well as two circular

agendum (24/11/23, 06/01/24)

Members of the Governing Body

SI.	Name of the Member	Role		
1	Mr. Sushanta Mahato	President, MLA		
2	Mr. Jagadish Mahato	Government Nominee		
3	Mr. Chiranjib Chandra	Government Nominee		
4	Mr. Tatan Ghosh	Nominee of WBSCHE		
5	Mr. Adris Sarkar	University Nominee		
6	Smt. Krishna Saha	University Nominee		
7	Dr. Soumitra Sen	Teachers' Representative		
8	Dr. Chinmoy Chattopadhyay	Teachers' Representative		
9 Mr. Subhasish Goswami		Teachers' Representative		
10	Mr. Mahendra Kandu	NTS Representative		
11	Dr. Arup Kanti Konar	Principal & Secretary		

#### 7. Courses Offered

(Credit: 5): 4

Academic Year: 2022 - 2023						
PG	UG Honours Subject	UG General Subject	Any Other Add-on/ Certificate / Value added Program(Specify)			
NIL	BENGALI, BOTANY, CHEMISTRY, ECONOMICS, ENGLISH, GEOGRAPHY, HISTORY, MATHEMATICS, PHILOSOPHY, PHYSICS, SANSKRIT, ZOOLOGY	B.A. GENERAL (BENGALI, ECONOMICS, ENGLISH, GEOGRAPHY, HISTORY, HINDI, PHILOSOPHY, PHYSICAL EDUCATION, POLITICAL SCIENCE SANSKRIT) B.Sc. GENERAL (BOTANY, CHEMISTRY, MATHEMATICS, PHYSICS, ZOOLOGY)	NIL			



## . a) Student Data at UG level

(Credit: 5): 3.5

	Actual		No. of students admitted in AY: 2022-2023							-2023	3			
Course	intake	Boys	Girls	Total	Boys (SC)	Girls (SC)	Boys (ST)	Girls (ST)	Boys (OBC-B)	Girls (OBC-B)	Boys (OBC-A)	Girls (OBC-A)	Boys (PWD)	Girls (PWD
B.A (G)	745	194	156	561	24	16	27	17	75	52				
B.Sc.(G)	138	37	4	69	4	1	1	0	20	2				
B.A (H)	356	39	120	305	38	26	10	9	22	35			5	1
B.Sc.(H)	181	40	9	89	7	0	4	0	18	10		CHELL	1	0

## b) Year wise and subject/stream wise result for last two academic years:

Ye	ear of passing		2022 - 2023			2021 -	2022
Sl.No.	Subject	Appeared	Passed	Pass %	Appear ed	Passed	Pass %
1	Mathematics	47	19	42.55	45	45	100
2	Chemistry	11	10	90.9	13	13	100
3	Physics	9	3	33.34	10	10	100
4	Botany	5	3	60	10	9	90
5	Zoology	15	14	93.34	10	10	100
6	Bengali	51	22	43.14	48	48	100
7	English	45	24	53.34	54	54	100
8	History	58	45	79.31	39	39	100
9	Geography	27	24	88.89	16	16	100
10	Philosophy	23	17	73.91	31	31	100
11	Sanskrit	3	1	33.34	11	10	90.9
12	Economics	7	1	14.3	3	3	100
13	BA Prog.	212	41	19.34	158	155	98.1
14	B.Sc. Prog.	17	13	76.47	3	3	100

## 9. a) No. of teaching posts in the college (including Principal) and NTS

(Credit: 10): 7

Departments	No. of full time sanctioned Post	Present number of whole time teacher	No. of SACT	No. of sanctioned contractual teacher	No. of guest teachers engaged	No. of NTS	Total Strength ir Dept.
Mathematics	3	2	5	0	0	0	7
Physics	5	3	0	0	0	1	4
Chemistry	3	3	1	0	0	1	5
Zoology	3	3	1	0	0	2	6
Botany	3	3	2	0	0	1	6
Bengali	3	3	3	0	0	0	6
English	3	2	0	0	0	0	2
History	3	3	3	0	0	0	6
Geography	2	2	2	0	0	1	5
Philosopy	2	2	3	0	0	0	5
Pol Science	2	2	1	0	1	0	4
Sanskrit	1	1	2	0	0	0	3
Hindi	1	1	0	0	0	0	1
Economics	2	0	1	0	0	0	1
Physical Education	0	0	1	0	0	0	1
Total	36	30	25	0	1	6	62

Principal: 1 (against sanctioned post, Specialization: Economics)

Librarian: 1 (Against Sanctioned Post) Asst. Librarian: 1 (Casual)

Library NTS: 1 (Against Sanctioned Post)

b) List of teachers and NTS with date of joining, Date of birth, Subject, etc.:

**TEACHING STAFF** 

Ref. Annexure 1



#### **NON-TEACHING STAFF**

SI.	Name	Designation	D.o.B	Date of joining
1	Sukumar Mandy	Electrician-cum-Caretaker	06.04.1973	11.09.2000
2	Srimanta Sutradhar,	Peon	20.07.1974	12.05.2006
3	Paresh Shaw	Guard	14.09.1974	01.08.2008
4	Dipak Kandu,	Lab. Attend (Zoo.)	24.03.1980	22.09.2010
5	Prasanta Kumar Sen	Lab. Attend (geo.)	28.02.1978	23.08.2011
6	Mahendra Kandu	Lab Attend (Zoo.)	03.02.1974	01.08.2011
7	Bipattaran Mahato	Lab.Attend (Phys)	27.09.1983	01.08.2011
8	Sishupal Singha Baraik	Lab.Attend(Bot.)	07.01.1972	04.08.2011
9	Purna Laxmi Laha(Dutta),	Lady Attend	26.01.1978	04.08.2011
10	Bharat Kuiry	Lab.Attend (Chemistry)	12.08.1981	15.05.2021
11	Kartik Chandra Das	Office Peon	19.02.1976	15.05.2021
12	Tapan Kumar Das	Library Peon	23.01.1980	02.08.2021

Remarks: The faculty strength is good enough but the number of NTS is extremely poor

## 10. a) General Infrastructure of the College:

e) No. of Smart Class Rooms : 02 a) Land Area (acres) 9.360 : 01 f) No. of Seminar Halls b) Built-up Area in Sq. m 2000 g) No. of Books : 18867 47 c) No. of Office Rooms : 01 h) No. of Reading Rooms d) No. of Class Rooms : 15

## b) Other Infrastructure and facilities of the College:

i) No. of toilets: 28

ii) Ladies toilet: 14 (Including staff toilet)

iii) Gymnasium: 0 iv) Auditorium: 0

v) Ladies & Gents Common room: gents-01, ladies - 01, teachers - 01.

- vi) Facilities in the Common room: table and chair for discussion, attached toilet, indoor games (carom), projector facility in teachers' common room.
- vii) Playground: 03
- viii) Indoor facility: nil
- ix) Toilet for PWD: 0
- x) Lift/Ramp: 02

#### Remarks:

- Laboratories be included in counting number class rooms.
- Toilets for PWD must be provided.
- At least one desktop with printer should be provided in the teachers' room.
- Modern amenities like smart board, sound system, proper sitting & addressing arrangement of Dias and other essential required interior decoration should be provided in the seminar hall.

# 11. a) Whether recognized under 2(f) and 12(B) of UGC:

YES [year of recognition: 1982 ( 2 f ) and 2003 ( 12 b )]

b) Whether recognized by NAAC:



(Credit: 10): 6

(Credit: 10): 6.5

YES [year of accreditation: 2008 Grade: B]

Present status of Re-accreditation: Accreditation expired on 15/09/2013.

## 12. Laboratory: 10

Laboratory	Nos.	A/C	Attendant
PHYSICS	1	Yes	Yes
CHEMISTRY	1	Yes	Yes
BOTANY	1	Yes	Yes
ZOOLOGY	2	Yes	Yes
GEOGRAPHY	2	Yes	Yes
COMPUTER SCIENCE	2	Yes	Yes

Laboratory	Nos.	Brief Description	No of Lab. Attendant
PHYSICS	3	1 Electrical & Electronics Lab, 1 Optics Lab, 1 Mechanical & Thermal Lab	1
CHEMISTRY	2	1 Honours Lab, 1 Program Lab	1
BOTANY	2	1 Microbiology & Cytology Lab, 1 Physiology & Bio- chemistry Lab	1
ZOOLOGY	1	1 General Purpose Lab for Honours and Program	2
GEOGRAPHY	1	1 Computer Lab	1
MATHEMATICS	1	1 Computer Lab	Nil

Remarks: New instruments as per the requirement of new curriculum are to be purchased for laboratories.

## 13. Backup Power Supply:

YES [Generator 30 KV]

## 14. Water Resources and availability:

Water facility: Overhead tank

Deep boring: 03

Traditional Well: 01

Drinking water taps: 07

Solar powered generator and tank: 01

Pond: 01

## 15. a) Library facilities with no. of books subject wise (Text and reference): (Indicate whether fulltime librarian is present or not)

1. No. of titles:

7284

2. Total no. of books:

18867

3. No. of Journals subscribed (National and International): 03

b) Staff engaged in the library, library time, automation in library, registers etc.

1. Librarian

: Full time librarian present.

2. Digitalization / Library automation

: In process

3. Internet connectivity:

• For all: Yes, two computers are available with LAN.

For teachers only: Yes, computers with LAN are available.

4. Book Bank facility

: Available.

4. Photocopier facility

: Yes, Xerox machine available.

5. Register for issue & return of Books

: Yes, maintained by the library staff.

(Credit: 5): 4

(Credit: 5): 0

(Credit: 5): 4

(Credit: 10): 3

6. Number of books issued at a time per student : 02

7. Total library books issued:

• To students: 1268

• Teachers: 244

Average no. of daily library users: 80

8. Register : Library register for issuance of books is available with the librarian.

9. No. of staff engaged in the library including librarian: 03

10. Library time : 10.30 a.m. – 4.30 p.m.

## 16. Hostel facilities:

(Credit: 5): 0

Not available

## 17. Cultural activities:

(Credit: 5): 1

The college observes 23 January, 26 January, 15 August, 1st September (College foundation day), Saraswati puja, Freshers' welcome, Yuva divas etc.

## 18. Any other value added information about the College:

(Credit: 5): 4

The college has a very active placement cell and students of the college as well as people from the community get benefitted by the placement cell. The college through its NCC and NSS wings conducts outreach activities on a regular basis.

## 19. List of Registers:

(Credit: 10): 7

i) Admission Registers
 ii) Student attendance registers
 iii) Staff attendance registers
 iii) Staff attendance registers
 iii) Available with the college office.

iv) Staff meeting note/register with agenda : Available with Teachers' council/secretary

v) Equipment purchase register
vi) Equipment/item movement register
vii) Circular/Notices
viii) Internal assessment file/register
vix) GB & Finance resolution book

Available with the college office.
Available with the college office.
Available with the departments.
Available with the departments.
Available with the departments.
Available with the departments.

ix) GB & Finance resolution book
 x) Grievance redressal register
 xi) Registers maintained by various committees
 Available.
 Available.

## 20. A) List of Committees:

(Credit: 5): 4

CELL / COMMITTEE	No. of meetings held in the AY (2022-23)	Register Maintained
Finance Committee (GB Sub-committee)	02	Yes
Purchase Committee (GB Sub-committee)	02	Yes
Building/Construction Committee (GB Sub-committee)	02	Yes
E-Tender Committee (GB Sub-committee) – Committee has been formed in the AY 2023-24	01 in AY 2023-24	Yes
Admission Committee	01	Yes
Academic Committee	02	Yes
Library Committee	04	Yes
Examination Committee	02	Yes
Sports Committee	01	Yes
Cultural Committee	02	Yes
Campus Development Committee	04	Yes
Guidance and Career Counseling Committee	02	Yes
Anti-ragging Committee	01	Yes
Women Cell	01	Yes
Seminar Committee	02	Yes
Magazine Committee	01	Yes
Office Work Committee	0	Yes

Student Grievance Cell	01	Yes
Student Welfare Committee	01	Yes
Youth Parliament Cell	01	Yes
Alumni Mobilization Cell	02	Yes
Canteen Development Committee	01	Yes
Cell of Caste-based discrimination against SC/ST/OBC	01	Yes
Feedback Cell	01	Yes

## B) Members of Various Cells / Committees:

#### GB Sub-Committees:

#### **Finance Committee:**

- 1) Shri Subhasish Goswami (member) (Convenor)
- 2) Shri Chiranjib Chandra (Govt. Nominee)
- 3) Shri Adris Sarkar (Univ Nominee)
- 4) Smt. Krishna Saha (University Nominee)
- 5) Shri Mahendra Kandu (NTS member)

#### **Purchase Committee:**

- 1) Dr. Chinmoy Chattopadhyay (TS member) (Convenor)
- 2) Shri Chiranjub Chandra (Govt. Nominee).
- 3) Shri Jagadish Mahato (Govt. Nominee)
- 4) Shri Adrish Sarkar (University Nominee)

## **Building/Construction Committee**

- 1) Shri Chiranjib Chandra (Govt Nominee) (Convenor)
- 2) Dr. Soumitra Sen (TS member)
- 3) Shri Subhasish Goswami (TS member)
- 4) Dr. Chinmoy Chattopadhyay (TS member)

#### **E-Tender Committee**

- 1) Dr. Chinmoy Chattopadhyay (TCS)
- 2) BURSAR
- 3) Shri Chiranjib Chandra (Govt. Nominee)
- 4) Shri Subhasish Goswami

# Committees under Teachers' Council for the session 2022-2023

- 1) Dr. Chinmoy Chattopadhyay (TCS)
- 2) Mr. Nandakishore Oraon (ATCS)

## **Admission Committee**

Dr. Soumitra Sen (convener)

All Departmental Heads

## **Academic Committee**

Dr. Rajib Mistri (Convenor)

All Departmental Heads

#### **Library Committee**

Mrs. Riptika Pal (con)

All Departmental heads

## **Examination Committee**

- 1. Mr. G. S. Rana (Convenor)
- 2. Dr. S. Goswami
- 3. Mr. N. Mukherjee
- 4. Mr. N. Oraon

## **Guidance & career Counselling Committee**

- 1. Dr. S. K. Chakraborty(convenor)
- 2. Dr. S. Bhattacharjee
- 3. Dr. A. Gangopadhyay
- 4. Dr A. K. Sinha
- 5. Dr. B. Dalal
- 6. Mr. P. R. Ghosh

## **Guidance & career Counselling Committee**

- 1. Dr. S. K. Chakraborty(convenor)
- 2. Dr. S. Bhattacharjee
- 3. Dr. A. Gangopadhyay
- 4. Dr A. K. Sinha
- 5. Dr. B. Dalal
- 6. Mr. P. R. Ghosh

#### **Anti- Ragging Committee**

- 1. Dr. S. Goswami (Convenor)
- 2. Dr. S. Mukherjee
- 3. Mr. D. Das
- 4. Mr. N. Mukherjee

#### Women Cell

- 1. Dr. S. Mukherjee (convenor)
- 2. Mrs. K. Mukherjee
- 3. Mrs. R Barui
- 4. Ms. M. Mahato
- 5. Mrs. P. Mudi
- 6. Mrs. R. Pal

## **Seminar Committee**

- 1. Dr. T. K. Barik(convenor) .
- 2. Dr. A. Gangopadhyay
- 3. Dr. S. Goswami
- 4. Dr. S. K. Chakraborty
- 5. Mr. A. Biswas
- 6. Mrs. K. Mukherjee
- 7. Mr. A. K. Mukherjee
- 8. Dr. A. K. Sinha
- 9. Mr. P. R. Ghosh

#### **Magazine Committee**

- 1. Dr. C. Chattopadhyay (convenor)
- 2. Dr. S. Goswami
- 3. Mr. D. Das
- 4. Dr. S. Bhattacharjee
- 5. Mr. G. S. Rana
- 6. Mr. R. Mahato
- 7. Mr. R. K. Mahato
- 8. Dr. A. Gangopadhyay
- 9. Dr. A. K. Sinha



## Sports Committee:

- 1. Mr. S Maii (Convenor)
- 2. Mr. G. S. Rana
- 3. Mr. P. Choudhury
- 4. Mr. A. Biswas
- 5. Dr. A. Mukherjee
- 6. Dr. M. Dule
- 7. Mr. S. Dutta
- 8. Mr. P. Mukheriee
- 9. Mr. T. Nandi
- 10. Mr. N. Oraon
- 11. Mr. T. Pratibar

#### **Cultural Committee**

- 1. Dr. S. Bhattacharjee(convenor)
- 2. Mr. D. Das
- 3. Dr. A. Gangopadhyay
- 4. Mr. A. K. Mukherjee
- 5. Dr. N. Koley
- 6. Mrs. R. Pal
- 7. Mr. P. R. Ghosh

#### **Campus development Committee**

- 1. Dr. Sandeep Chakraborty(convenor)
- 2. Mr. A. K. Mukherjee
- 3. Dr. M. Dule
- 4. Mr. R. K. Mahato
- 5. Mr. R. K. Bid
- 6. Bidyapati Kumar
- 7. B. Kumar

#### Alumni mobilization cell

- 1. N. Mukherjee (Convener)
- 2. Dr. S. S. Deo
- 3. Mr. M. K. Mahato
- 4. Mr. L. Gorai
- 5. Mr. A. Kumar
- 6. Mr. T pratihar
- 7. Mr. S. G. Mukherjee
- 8. Mr. P. Mahato
- 9. Mr. R. K. Bid
- 10. Mr. A. Chandra

## Canteen development Committee

- 1. Mr. D. Das(convener)
- 2. Dr. M. Dule
- 3. Mr. T. Pratihar
- 4. Mr. A. Mukherjee

- 10. Dr. B Dalal
- 11. Mrs. P Mudi

#### Office Work Committee

- 1. Dr. S. Sen (convener)
- 2. Dr. R. Mistri
- 3. Dr. C. Chattopadhyay
- 4. Dr. S. Bhattacharjee
- 5. Mr. N. Oraon
- 6. Md. M. Ansary

#### **Student Grievance Cell**

- 1. Dr. C. Chattopadhyay (convenor)
- 2. Dr. S. Bhattachariee
- 3. Dr. T. K. Barik

#### **Student Welfare Committee**

- 1. N. Oraon(convenor)
- 2. Dr. S. Chakraborty
- 3. Mr. J. Pandey
- 4. Mr. S. Purakait,
- 5. Md. M. Ansary
- 6. Md. S. Hyder
- 7. Dr. S. Mukherjee

#### Youth Parliament Cell

- 1. Mr. U Mandal (convenor)
- 2. Mr. A. Arva
- 3. Mr. K.P. Mahato
- 4. Mr. N. Oraon
- 5. Mr. J. Pandey
- 6. Dr. N. Koley
- 7. Md. S. Hyder
- 8. Dr. S. Mukherjee

#### Feedback Cell

- 1. Dr. S. S. Deo(convener)
- 2. Dr. S. K. Chakraborty
- 3. Mr. A. K. Mukherjee
- 4. Mr. A. Mukherjee
- 5. Mr. P. Choudhury
- 6. Mrs. P. Mudi
- 7. Mrs. M. Roy
- 8. Mr. T. Pratihar
- 9. Md. S. Hyder

## Cell of cast-based discrimination against

## SC/ST/OBC

- 1. Mr. N. Oraon (convenor)
- 2. Dr. Rajib Mistri
- 3. Dr. Madhab Dule
- 4. Md. Slaman Hyder
- 5. Mr. Goutam Singh Rana

Remarks: Student representative should be there in different committees as much as possible.

21. Budget and Account Information (Please attach separate sheet if required):

(Credit: 5): 1

(Please specify expenditure for Green Campus in % of total expenditure, Solar Power (in %) to total power consumption)

Physical Facilities: Rupees - 148091/-

Academic Support: Rupees -2078728/-

The college spends a significant percentage of its fund for green initiatives. Expenditure for Green Campus are made throughout the year. It comes tentatively to 1% of total expenses.

Apart from setting up new gardens and greens on the campus and maintaining them, many other green initiatives are executed. This measures are spending for SMS services, paperless transactions in offices and library (as far as possible), solar power, website notices, etc.

The college has solar powered LED lamps and solar powered pump. It accounts to roughly 1% of total consumption.

Remarks: No budget allocation. Audit report is lying pending for 3 years. At least internal audits should be made up to the current financial year.

## Overall observation and Recommendations:

- 1. Total marks secured (out of 100): 55
- 2. Overall observations and Recommendations

## Assessment Indicators (Out of 10):

Score	Rank	Performance Indicator	Interpretation of the Descriptor
7.5 - 10	1	Very Good	High level of Administrative accomplishment
5.1 – 7.5	11	Good	Level of Administrative accomplishment above the minimum level expected of an Institution
3.1-5.0	Ш	Satisfactory	Minimum level of accomplishment expected of an Institution
≤3.0	IV	Unsatisfactory	Level of academic accomplishment below minimum level expected of an Institution

## Remarks of the Principal:

I am pleased to present the findings of the administrative audit report, which reflects our college's commitment to excellence in education. The audit highlights our strengths in faculty expertise, student engagement, and infrastructure development. It also identifies areas for improvement, including curriculum innovation, faculty professional development, and student support services. I commend the dedication of our faculty and staff in upholding academic standards and nurturing the intellectual growth of our students. Moving forward, we will continue to strive for continuous improvement and align our efforts with the evolving needs of our students and the academic landscape.

Date:

Signature of the Principal

Dr. Arup Kanti Korar PRINCIPAL ACHHRURAM MEMORIAL COLLEGE JHALDA, PURULIA WEST BENGAL



## yerall Assessment & Recommendations of the Assessors:

The University Audit Team has thoroughly checked and verified the documentary evidences in support of all the activities and things mentioned in this Audit Report. Physical verifications have been conducted in respect of all items that were placed by the college authority before the Audit Team. The Audit Team has received all required explanations and clarifications from the authority of the college.

The authority of the college extended all sorts of co-operations to conduct the administrative audit smoothly. The audit team expresses hearty thanks to them. The Principal, members of IQAC, teachers and other staff extended their whole-hearted support for conducting this administrative audit. As a whole, it can be remarked that there are good number of things/ activities/practices to the credit of the college that have direct or indirect impact on the improvement of academic climate as well as standards of the college.

The observations and recommendations are as follows:

#### Observations

- (a) Basic infrastructure of the college for teaching, sports and cultural activities are satisfactory;
- (b) NCC, NSS and other co-curricular (including cultural) activities are exercised;
- (c) The number of Committees are good enough to run the college smoothly;
- (d) Water resources are sufficient

## Recommendations

- (a) Professional & job oriented course should be introduced.
- (b) No of text books required for NEP, books for competitive examinations and e-journals in libraries should be increased;
- (c) Student nominee to be introduced in different committees (such as anti-ragging committee, Grievance redress cell, Students' Welfare Committee etc.) and number of members in some committees should be increased.
- (d) No. of equipment in science laboratory should be increased as per NEP syllabus and to be maintained properly.
- (e) More number of computer should be provided for use in library and departments
- (f) Proper documentation of registers, all active MOUs and concerned activities are to be maintained.
- (g) Highlight and record student's progression (Admission of Students in Post-Graduation level and other achievements of Students).
- (h) Mentor-Mentee groups to be created officially.
- (i) Ramp and toilets for PWD must be provided
- (j) Hostel facility should be provided.
- (k) Find the remedies to decrease the number of drop out students.
- (1) Remedial classes for students with poor attendance to be arranged with proper records.
- (m) Display of banners/flexes for SGRC etc. should be displayed in prominent places.
- (n) Modern amenities like smart board, sound system, proper sitting & addressing arrangement in the Dias and other essential required interior decoration should be provided in the seminar hall.
- (o) Financial Audit should be completed up to the current financial year at the earliest. Depreciation fund be maintained properly in the books of accounts dividing the total funds into different heads of depreciation.
- (p) The college authority is requested to think about the financial management aspects of the college funds with proper budget.

## Assessment and Accreditation

After the audit and assessment, the team unanimously put the accreditation to the college as "Good".

# Signature of the Academic Audit Team with date:

Sl. No.	Name	Signature with date
1.	Dr. Subal Chandra De Controller of Examinations, SKBU	C.
2.	Prof. Ardhendu Sekhar Patra Professor, Department of Physics and Director, IQAC, SKBU	Ratio 3.07.24
3.	Prof. Pradipta Banerjee Dean, Faculty Council for Post Graduate Studies in Commerce, SKBU	\$03.04.2024
4.	Tapan Kumar Hazra Inspector of Colleges, SKBU	Qur 03.072024



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